

CITIZENS' INDEPENDENT TRANSPORTATION TRUST
Budget & Finance Committee Meeting
April 22, 2004
Stephen P. Clark Center
111 NW 1st Street
10th Floor Conference Room
10:00 a.m.

Summary of Minutes

Members Present:

Theodore Wilde, Chairman
Franklin Kelly
Miles Moss

Marc Buoniconti
Thamara Labrousse

County Attorney:

Bruce Libhaber

Others Present:

Hilda Fernandez, Executive Director, OCITT
Surinder Sahota, MDT
Paul Voight, DERM
David Failkoff, MDT
John Labriola, OCITT
Jack Furney, OCITT
Clinton Forbes, MDT
Ramona Phillips, Citizen
Carmen Villaverde-Menendez, OCITT

Patty David, OCITT
Betty Alexander, DBD
Marlene Amaro, OCITT
Joanna Santiago, OCITT
David Tinder, PWD
Mayra Bustamante, MDT
Virginia Diaz, OCITT

ROLL CALL

With a quorum being present, Mr. Theodore Wilde, Chairman of the Budget & Finance Committee, called the meeting to order at 10:00 a.m.

APPROVAL OF AGENDA

Mr. Moss moved approval of the agenda. The motion was seconded by Mr. Kelly and carried without dissent.

APPROVAL OF MINUTES – MARCH 18, 2004

Mr. Wilde asked that the following staff members be included in the minutes as attendees: Marlene Amaro, Jack Furney and Virginia Diaz. Mr. Moss moved to approve the minutes as corrected. The motion was seconded by Mr. Kelly and carried without dissent.

CITIZEN'S COMMENTS

None

COMMITTEE MEMBER COMMENTS

Mr. Wilde requested that the next Budget and Finance Committee meeting scheduled for May 13, 2004 begin at 9:00 a.m. in order to discuss Miami Dade Transit's Reimbursement request.

Mr. Moss requested that item 9E be taken out of order.

ACTION ITEMS

9E RESOLUTION BY THE CITT APPROVING THE BCC ACTION AUTHORIZING THE EXECUTION OF TWO NON-EXCLUSIVE PROFESSIONAL SERVICES AGREEMENTS BETWEEN MIAMI-DADE COUNTY AND CHEROKEE ENTERPRISES, AND PEER CONSULTANTS, PRC., TO PROVIDE GROUNDWATER, SURFACE WATER AND SOIL CONTAMINATIONS CLEANUP SERVICES, PROJECT NO. E03-DERM-01; IN THE AMOUNT UP TO \$500,000

Ms. Fernandez explained that the item was presented to the Project Review Committee (PRC) a day after the Board of County Commissioners approved the item, therefore, staff did not have time to modify the resolution and the cover memorandum. She stated that the item that was presented to the BCC for approval was for two professional service agreements with a contract capacity of \$5 million per agreement for a total of \$10 million worth of services. However, during the approval process, it was noted that the County Code prohibits the award of Architectural & Engineering services agreements at an amount greater than \$500,000. Therefore, the BCC approved the \$500,000 award and further approved the modification of the award to \$5 million each, once the amendment to the County Ordinance, which would increase the cap to \$5 million, has been approved. That amendment has gone to first reading. At the PRC meeting the members expressed their concern as to how the BCC approved the PSAs contingent on the County Code being amended. The Committee members agreed with the need for the PSAs but were uncomfortable with the process that was used to approved the contracts. The recommendation of the PRC was to recommend rejection of the contracts and propose an alternative recommendation to the Board of County Commissioners (BCC). The recommendation is to approve the two PSA contracts for \$500,000 now and once the County Code is amended to submit a second request to the CITT for contract approval. Ms. Fernandez also stated that the BCC can override the rejection by a 2/3 majority vote.

Mr. Wilde asked if there are any additional work orders for other PTP projects other than the Orange line Phase 2. Mr. Surinder Sahota, Chief Construction, MDT, replied that it would be used for PTP capital projects, such as the Coral Way bus washer.

Mr. Buoniconti moved to accept the PRC's recommended action of rejecting the BCC action of awarding two contracts of \$500,000 each and \$5 million contingent upon a change to the County Code and propose an alternative recommendation to the BCC recommending the award of only \$500,000 for each contract at this time, and that they forward the \$5 million contracts when the County Code has been amended. The motion was seconded by Mr. Moss, the motion was approved with Mr. Wilde dissenting.

OLD BUSINESS

RFP 427 a - Report

Ms. Fernandez reported that the BCC Transportation Committee is scheduled at 2:00 pm today and has the RFP 427 a on the agenda as a "discussion only item". The departments of Business Development (DBD) and Procurement Management will be attending in case the committee has any questions relating to the RFP. Ms. Fernandez also mentioned that the selection committee was appointed by the County Manager and they had rejected the two proposals that were submitted and requested approval to re-advertise and reissue the competitive process. When that occurred, the item was

returned to the DBD review committee which changed the application of the measure for participation from a set-aside women only business enterprise to a selection factor which provides points if any of the certified firms apply. In addition, Ms. Fernandez distributed and reviewed in detail the "Section 2.0 – Scope of Services". She announced that Mr. Buoniconti and Mr. Wilde will be speaking before the Transportation meeting on behalf of the CITT.

Mr. Wilde referenced the March 18 minutes regarding Mr. Moss's recommendation, which was approved by the Budget & Finance Committee, of hiring temporary staff until a financial consultant can be obtained. Ms. Fernandez replied that currently the OCITT is in the process of upgrading the current staff to permanent status and will report back to the committee once that has occurred.

Mr. Moss moved to reaffirm the Scope of Services, which is substantially the same as the one previously submitted. The motion was seconded by Mr. Buoniconti and carried without dissent.

CITT MONTHLY REPORT

Ms. Fernandez discussed the "CITT Cash Analysis of Charter County Transit Tax" and distributed a copy of the "Charter County Transit System Surtax Collection Report". She stated that staff has done a comparison of the month of January 2003 and January 2004 in which a 4.24 percent growth is reflected. Staff has adjusted the revenue growth projection from \$163 million that was reflected in the Pro Forma for FY 2004 to approximately \$150.6 million, based on actuals for the first quarter.

NEW BUSINESS

WORKSHOPS

Mr. Jack Furney, Director, Budget & Finance OCITT, informed the members that there have been various requests made by members to have a workshop to discuss the Miami Dade Transit's Program Management Consultant Contract and the Pro Forma. In addition, he stated that Ms. Fernandez has sent a survey to all the members requesting their comments, concerns or questions in order prepare and facilitate the planning for the workshops.

Ms. Fernandez added that the workshops will be publicly noticed and noted that there are some issues that can not be discussed because of the "cone of silence"; however, there is the ability for discussion and the main purpose of the workshop is to understand the need for the program management consultant.

ACTION ITEMS

- 9A. **RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE ACTION BY THE MIAMI-DADE BOARD OF COUNTY COMMISSIONERS OF AWARDING A CONTRACT TO RAYDAN ELECTRIC, INC., FOR THE PUBLIC WORKS DEPARTMENT'S (PWD) PROJECT ENTITLED PEOPLE'S TRANSPORTATION PLAN (PTP) SCHOOL FLASHERS , PROJECT NUMBER 20030014**

- 9B. **RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE ACTION BY THE MIAMI-DADE BOARD OF COUNTY COMMISSIONERS OF AWARDING A CONTRACT TO XCEL ENGINEERING,**

**CORP., FOR THE PUBLIC WORKS DEPARTMENT'S (PWD),
PROJECT ENTITLED PEOPLE'S TRANSPORTATION PLAN
(PTP) SIDEWALK CONTRACT, PROJECT NUMBER 20030006**

- 9C. **RESOLUTION BY THE CITIZENS' INDEPENDENT
TRANSPORTATION TRUST (CITT) APPROVING THE ACTION
BY THE MIAMI-DADE BOARD OF COUNTY COMMISSIONERS
OF AWARDED A CONTRACT TO XCEL ENGINEERING CORP.,
FOR THE PUBLIC WORKS DEPARTMENT'S (PWD), PROJECT
ENTITLED PEOPLE'S TRANSPORTATION PLAN (PTP) ADA
SIDEWALK CONTRACT, PROJECT NUMBER 20030012**
- 9D. **RESOLUTION BY THE CITIZENS' INDEPENDENT
TRANSPORTATION TRUST (CITT) APPROVING THE ACTION
BY THE MIAMI-DADE BOARD OF COUNTY COMMISSIONERS
OF AWARDED A CONTRACT TO H & R PAVING, INC., AND
THE PUBLIC WORKS DEPARTMENT (PWD), FOR THE
PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT
NUMBER 20030001**

Mr. Wilde asked David Tinder, PTP Coordinator, Public Works Department, to report on the items 9 A-D. Mr. Tinder stated the contracts presented for approval are to be used for the Neighborhood Improvements for Commission Districts with a budget of \$9 million per year for two years. The categories under the contracts are ADA accessibility for bus stops, resurfacing and school flashing signals. Mr. Moss commented that the contract for the school flashers is for \$1 million and most likely there will be a need for additional monies to supplement the county funds because the maintenance of effort of school flashers cannot be accomplished. He also noted that it does not include the maintenance of the school flashers. Mr. Tinder replied that he would like to address that issue in a future meeting. Mr. Moss further stated that it is his understanding that there has been only one study conducted a long time ago to validate whether or not the installation of school flashers for a 15 mph speed limit sign has any benefits. He is in support of approving the contract, but suggested that a study be conducted.

Mr. Moss moved to request the Metropolitan Planning Organization (MPO) to conduct a study through the Unified Planning Work Program (UPWP) on the use of "School Flashing Lights" for safety at school crossing. The motion was seconded by Mr. Buoniconti and carried without dissent.

Mr. Moss moved to approve items 9 A-D. The motion was seconded by Mr. Kelly and carried without dissent.

- 9G **RESOLUTION BY THE CITT RECOMMENDING TO THE BCC
TO AMEND THE PTP BY EXPANDING MDT GOLDEN
PASSPORT PROGRAM TO INCLUDE HONORABLY
DISCHARGED VETERANS WHO ARE MIAMI-DADE
COUNTY RESIDENTS AND WHOSE ANNUAL HOUSEHOLD
INCOME DOES NOT EXCEED THE STANDARD
THRESHOLD APPLIED TO DETERMINE ELIGIBILITY FOR
THE LOW-INCOME, SENIOR CITIZEN'S ADDITIONAL
HOMESTEAD EXEMPTION**
(Sponsored by Commissioner Javier Souto)

Ms. Fernandez distributed and explained in detail the additional information relating to the "Financial Impact of Extending the MDT Golden Passport to Active Military Personnel, Veterans and retirees in Miami-Dade County". She noted that the amendment to the PTP was submitted by Commissioner Javier Souto. Miami Dade Transit has also provided information about how the eligibility will be considered. She further stated that the Project Review Committee would not take action on the item until LtCol Colmenares and Mr. Moss meet with the Commissioner to discuss other alternatives. The meeting has been scheduled for April 20, 2004 at 9:15 a.m. and has been publicly noticed.

There was discussion among the members regarding the financial impact to the PTP and how to determine eligibility of the veterans. Mr. Moss suggested deferring the item until after the meeting with Commissioner Souto takes place, which will be reported to the PRC and Budget & Finance committees.

Mr. Wilde stated for the record that the committee took no action on the item prior to the meeting with Commissioner Souto in which other alternatives can be considered.

Mr. Buoniconti excused himself from the meeting at 11:45 p.m.

9F **RESOLUTION BY THE CITIZENS' INDEPENDENT
TRANSPORTATION TRUST (CITT) APPROVING A POLICY
THAT ESTABLISHES TIMELINES AND DEADLINES FOR THE
REVIEW, APPROVAL OR REJECTION OF PROPOSED
PEOPLE'S TRANSPORTATION PLAN AMENDMENTS OR PTP-
FUNDED CONTRACTS. (Sponsored by J. Cosgrove, M. Abrams
and F. Kelly)**

Ms. Fernandez announced that there is no quorum present, therefore, no action can be taken on the item. Mr. Wilde asked Ms. Fernandez to make a change in the wording from "approval" to "decision" to the flowchart.

ADJOURNMENT

The Budget & Finance Committee meeting adjourned at 11:50 p.m.

Theodore Wilde

*****MINUTES ARE IN SUMMARY FORM***
FOR VERBATIM TRANSCRIPTIONS OF THIS MEETING PLEASE REQUEST COPIES OF THE TAPE
FROM THE MIAMI-DADE OCITT OFFICE 305-375-3481**